

**Loyd Presbyterian Church  
Community Building / Pavilion Guidelines**

Date of Event: ____/____/____
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Rental Fee - \$200.00 for Community Building (includes Pavilion)  
\$100.00 for Pavilion Only  
+ \$100.00 Deposit for either (refunded upon compliance with regulations listed below)

- The Loyd Community Building and Pavilion are non-smoking facilities.
- **No alcoholic beverages** are allowed on the premises.
- All decorations and other personal items should be cleaned up immediately after the event.  
Please leave the facilities the way that you found them (tables, chairs, etc.)
- All trash should be taken away to a dumpster...do not leave trash in trash cans inside or outside! A vacuum cleaner is in the building for your use.
- No fires, firecrackers, etc., or motorized vehicles are allowed.
- Nothing is to be attached to the ceiling.
- No pets / animals are allowed in the Community Building. Owners are expected to clean up after animals.
- **Please make sure all activities are properly supervised.** You are responsible for any damage to building or property and/or for any members of your party who trespass on neighboring property. Adjacent property is private property. In the event of trespassing, property owners may call the police.
- **Please be respectful of the neighbors with the level of noise. No amplified music is allowed. All events should end by 9:30pm.**
- Please return keys to the church office the next business day. The church office is open Monday-Thursday from 10am-2pm.

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number(s) \_\_\_\_\_

Type of Event \_\_\_\_\_ Time of Event \_\_\_\_\_

Fee \_\_\_\_\_ Paid by \_\_\_\_\_ On this Date \_\_\_\_\_ To \_\_\_\_\_

Key # \_\_\_\_\_ Signature of Renter \_\_\_\_\_

(indicates that copy of this contract was received)